

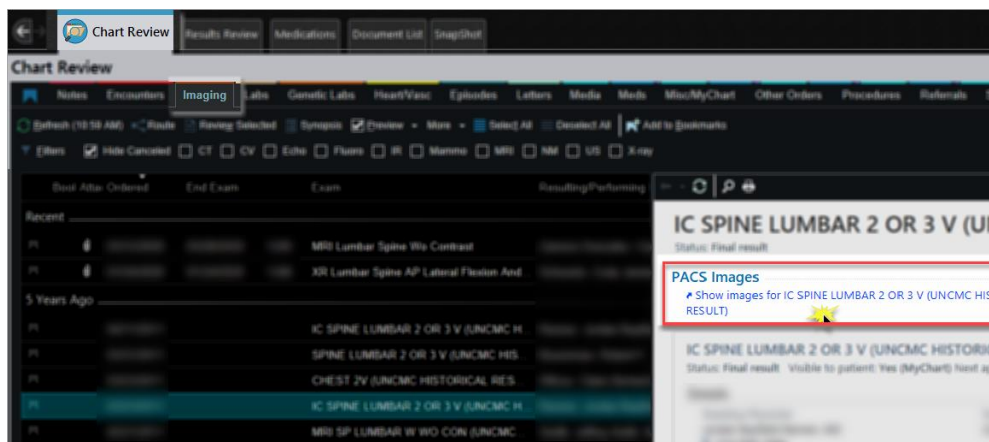
Collaboration with NilRead

This Tip Sheet outlines the process of Collaboration with NilRead. NilRead Viewer offers Radiologists and other Clinicians the opportunity to interactively review study images together.

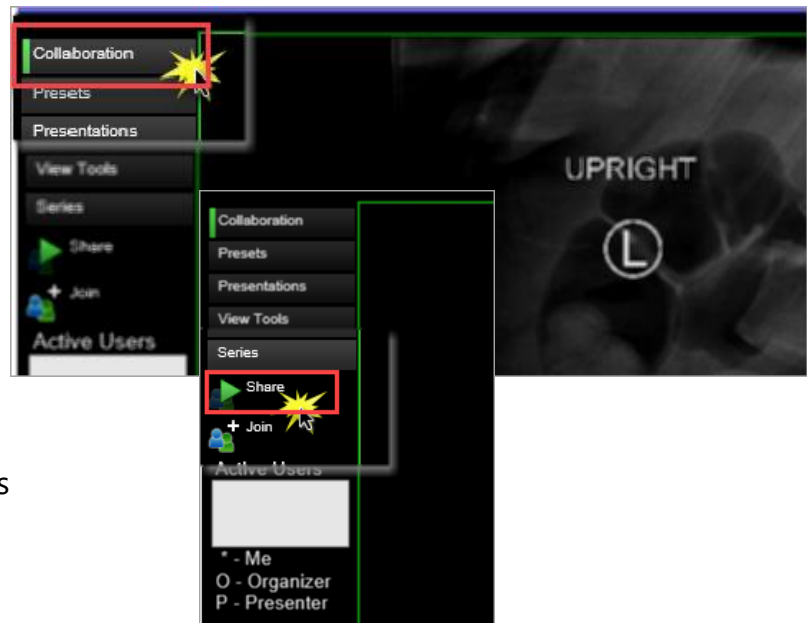
★ **NOTE:** If you do not have rights for NilRead, please submit an **ARC Request**.

Start a Meeting

1. As a best practice for HIPAA auditing, **all participants** of the meeting must select the correct study located in the Imaging tab of Chart Review.
2. Click the **Show Images** link located under the *PACS Images* section of the report.



3. Click **Collaboration** from the activity list on the left.



4. Click **Share** below the *Series* tab.

★ **NOTE:** **Share** creates a Meeting ID for others to *+Join* the Collaboration session.

5. Click and drag the **Collaboration toolbar** from the top of the image to a blank portion of the palette.

6. Provide the **Meeting ID** from the top left of the Collaboration toolbar.



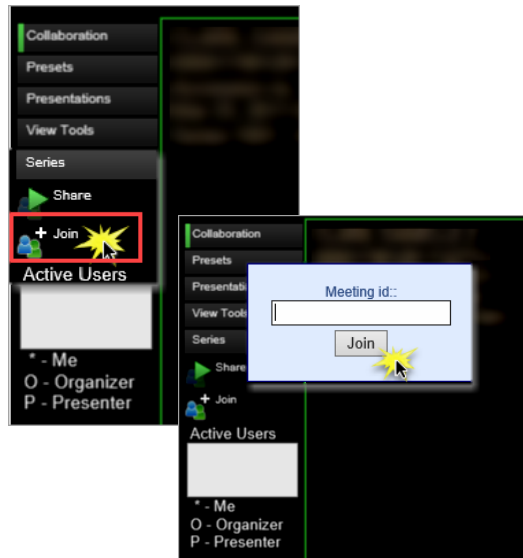
Join a Meeting

★ **NOTE:** When a Collaboration meeting is ended the participants that joined the meeting are immediately logged out of NilRead.

1. While viewing the study, click **Collaboration** from the activity tabs to the left.

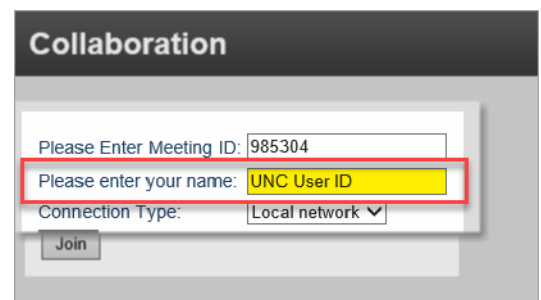
2. Click **+Join** below *Share*.

3. Enter the **Meeting ID**, and then click **Join**.



4. Enter your **UNC user ID** (e.g. U91005) in the *Please enter your name* field.

★ **NOTE:** Users must use their UNC User ID when joining a Collaboration meeting.



5. Once participants are in a Collaboration session, the **Active Users** field shows who is the meeting Organizer (O) and the Presenter (P) who is currently in control of the meeting.

